



MONTENEGRO
Environmental Protection Agency
Montenegro Industrial Waste Management and Clean-up Project

Consulting Services: **Individual Consultant**
Loan No. **8118-0 ME**
Reference No. **MNE-IWMCP-8428-CS-IC-15-3.3.5/1**

Request for Expressions of Interest **Web Portal Designer**

This request for expressions of interest follows the general procurement notice for this project that appeared in *Development Business* on March 17, 2015.

Montenegro has joined the World Bank Group in January 2007. The Government of Montenegro has received financing from the World Bank toward the cost of the Industrial Waste Management and Clean-up Project (IWMCP). The IWMCP aims to (i) reduce the environmental and public health risks of selected industrial waste disposal sites through investments in environmental control measures and infrastructure for management of industrial waste; and (ii) strengthen institutional capacity to regulate and manage industrial and hazardous waste. The project consists of the following components:

1. Remediation of historic industrial waste disposal sites;
2. Future Industrial Hazardous Waste Management;
3. Project Management.

The Environmental Protection Agency (EPA) intends to apply part of the proceeds of this loan towards payment for consulting services under the contracts for Individual Consultant: **Web Portal Designer**. The main objective of establishing a web-portal for the IWMCP Project is to increase transparency and accountability and public participation for activities envisioned to be implemented under the Project. In close communication with the Project Management Team (PMT), the consultant will focus on the following activities:

- Design and develop a user friendly web-portal for the IWMCP Project;
- Identifying the most appropriate domain and web hosting for the user friendly web-portal;
- Web-portal front-end development, using a developed/installed back-end solution that includes: search functionality; news and announcement block, including archive; publications section; calendar, including scheduled meetings; multimedia gallery; bilingual website layout – English and Montenegrin; online contact form; SEO (Search engine optimization); Web Analytics simplified navigation; clear structure and content across the web-portal; technical maintenance of the web-portal during the period of the contract and any potential future renewals;
- Create active web-portal for guests to have the ability to log in and post comments;
- Enable the project team to upload/publish multimedia products, including photo galleries, videos and audio materials;
- Provide training for PMT staff for web-portal updating and develop Instruction manual for updating information;
- Provide Content Management System (CMS) installation for multiple users and publishing including initial content;

- Provide test and guarantee period of 18 months.

Required qualification and criteria for selection of the consultant:

- University degree in information technologies or equivalent, preferably with a specialization in web design;
- Minimum 3 years of recent experience in designing user-friendly, visually-attractive and modern web-sites/web-portals (including their graphical components) following web design standards and making appropriate use of Web 2.0 technologies;
- Experience developing at least 3 web-portals/websites for academic institutions;
- Experience and advanced knowledge in web design using: HTML, XHTML, CSS, XML, XSLT, PHP, AJAX, Macromedia Flash, Java, etc.;
- Experience in IT security architecture;
- Experience and advanced knowledge in open source CMS (Content Management System) installation and management;
- Experience in using RDMS;
- Expert knowledge of web design, graphic design, online video publishing and animation software (Dreamweaver, Photoshop, Illustrator, Flash etc.);
- Knowledge of vector-based imagery, such as maps and logos is essential;
- Expert knowledge of modern web standards and usability guidelines;
- Knowledge of Internet protocols, databases & programming;
- Experience with domain registration and outsourced web hosting;
- Fluency in English and local language is required.

It is expected that consultant will commence with his/her work during November 2015. The work shall be completed by March 2016. The designed web-portal and all user rights shall remain the property of the EPA and Government of Montenegro.

The EPA through the IWMCP PMT and Technical Service Unit, now invite eligible individual consultants to indicate their interest in providing the services. Interested consultants must provide information indicating that they are qualified to perform the services (CV, brochures, description of similar assignments performed, experience in similar conditions, etc.). Individual consultants may be offered through firms or other organizations, but the qualifications of the individual consultant will be the basis of selection. Interested consultants may obtain further information at the address below from 9-15 hours local time.

A consultant will be selected in accordance with the selection of Individual Consultants-IC procedures set out in the World Bank's *Guidelines: Selection and Employment of Consultants by World Bank Borrowers (January, 2011)* setting forth the World Bank's policy on conflict of interest.

Expressions of interest must be delivered to the address below by **November 19, 2015- 17,00h** local time. EOI can be submitted Via e-mail or in envelope and must clearly indicate project name, subject number and sender details.

Technical Service Unit

Address: Jovana Tomaševića b.b.

(Stara zgrada Vlade -Office 48)

81000 Podgorica, Montenegro

Tel: +382 20 201-697

Fax: +382 20 201-698

e-mail zoran.mijovic@mif.gov.me